

- 1) The Van Meter City Council met for a regular council meeting on Monday, October 14, 2013 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Richard Booge, Bob Lacy, Becca Wiederholt, Kim Sacker, and Adam Coyle.

Also present were, Drew Kendall, Beth Tweed, Gene Gabus, Paul Porter, Derrick Bolles, John Bruen, Fire Chief Gary Herrick, Public Safety Director William Daggett, City Engineer Bob Veenstra, City Attorney Erik Fisk, and City Administrator Jake Anderson.

- 2) Mayor Adams asked for a motion to approve the agenda. Motioned by Sacker supported by Coyle. Passed unanimously.
- 3) Introductions were made.
- 4) Mayor Adams opened the citizens hearing. Hearing none Mayor Adams closed the citizens hearing.
- 5) Mayor Adams reviewed the consent agenda, and asked for discussion. City Administrator Anderson noted amendments to the claims list. Mayor Adams asked for a motion to adopt, "A Resolution Adopting the Revised Consent Agenda." which included the following:

- a. Approve the Minutes of September 9 and September 23, 2013 Council Meetings
- b. Approve the September Claims list

A+ COMMUNICATIONS	\$ 508.10
ACCO	\$ 931.00
AG SOURCE LABORATORIES	\$ 92.00
BANKERS TRUST	\$ 250.00
BOB LACY	\$ 355.06
BOBS AUTO PARTS	\$ 177.40
CASEY'S GENERAL STORE	\$ 818.93
CENTURY LINK	\$ 332.29
CHADWICK GILLESPIE	\$ 18.38
CLEAN IT INC	\$ 198.00
COOK'S ILLUSTRATED	\$ 28.95
CULLIGAN	\$ 98.45
CUSTOM LAWN CARE & LANDSCAPING	\$ 32.15
DAKOTA SUPPLY GROUP	\$ 1,246.00
DALLAS CO PUBLIC HEALTH	\$ 120.00
DALLAS COUNTY NEWS	\$ 241.56
DELTA DENTAL	\$ 313.82
DEPT OF ADMINSTRATIVE	\$ 1,000.00
EARL MAY TREES	\$ 1,199.98
EFTPS	\$ 5,224.24
FASTENAL COMPANY	\$ 1.05
FRANK DUNN CO	\$ 140.00
GARY HERRICK	\$ 100.00
HACH	\$ 249.70
HEARTLAND COOP	\$ 146.04
INTERSTATE ALL BATTERY CENTER	\$ 170.10

IOWA DNR	\$ 66.00
IOWA ONE CALL	\$ 53.10
AMES POLICE DEPT	\$ 90.00
IPERS	\$ 3,224.71
JIMS JOHNS INC	\$ 50.00
JOHN DEERE	\$ 32.83
JOSH WIEDERHOLT	\$ 39.77
LOWE'S	\$ 230.75
MAFFIN OUTDOOR POWER & AUTO	\$ 266.45
MAINSTAY NETWORK MAINT	\$ 570.00
MATHESON TRI GAS INC	\$ 32.60
MIDAMERICAN ENERGY	\$ 2,376.70
MUNICIPAL SUPPLY INC	\$ 229.80
OFFICE DEPOT	\$ 86.00
SECRETARY OF STATE	\$ 30.00
SENSUS USA	\$ 1,524.60
SQUARE, INC	\$ 47.71
TEAM SERVICES INC	\$ 418.80
THE HARTFORD	\$ 209.38
TREAS - ST OF IA SALES TAX	\$ 2,488.00
TREAS - STATE OF IOWA W/H	\$ 1,012.00
US POSTMASTER	\$ 185.84
VEENSTRA & KIMM INC	\$ 57,670.70
VERIZON WIRELESS	\$ 356.88
VETERANS RECEPTION CENTER	\$ 117.69
VAN METER REC FOUNDATION	\$ 8,934.03
WELLMARK	\$ 5,471.34
WELLS FARGO CC	\$ 2,915.16
WHITFIELD & EDDY PLC	\$ 39.00
***** REPORT TOTAL *****	\$102,763.04

c. Approve the September Financial Statement and Quarterly Financial Report

FUND	RECIEPTS	DISBURSEMENTS
001 GENERAL	\$ 95,706.92	\$ 39,621.99
051 LIBRARY TECHNOLOGY FUND	\$ 0.01	\$ 75.80
058 FARMERS MARKET	\$ 100.00	\$ -
110 ROAD USE TAX	\$ 9,148.20	\$ 148,330.01
112 EMPLOYEE BENEFITS	\$ 7,758.54	\$ 5,790.64
119 EMERGENCY FUND	\$ 531.09	\$ 13,699.21
121 LOCAL OPTION SALES TAX	\$ 8,934.03	\$ 8,934.03
125 TIF-CR ESTATE	\$ 12,682.17	\$ -
126 TIF-WH PINES SUBDIVISION	\$ 1,284.13	\$ -
180 PARK TRUST FUND	\$ 0.15	\$ -
182 LIBRARY TRUST FUND	\$ 0.18	\$ 4,452.23
183 VM COMMUNITY BETTERMENT	\$ 150.00	\$ 721.07
185 REC CAPITAL FUND	\$ 229,555.82	\$ 6,886.23
186 SITE CERT PROJECT	\$ 307,683.23	\$ 73,894.23

FUND	RECEIVED	DISBURSED
001 GENERAL	11,242.13	29,011.59
051 LIBRARY TECHNOLOGY FUND	0.01	315.45
058 FARMERS MARKET	205	0
110 ROAD USE TAX	9,853.53	60,308.59
200 DEBT SERVICE	\$ 251,386.26	\$ 240,905.72
205 DEBT SERVICE-WATER	\$ 138,225.69	\$ 135,868.85
213 DEBT SERVICE-LIFT STATIO	\$ 74,397.23	\$ 73,280.25
300 SIDEWALK CAPITAL PROJECT	\$ 114,110.06	\$ 2,215.68
600 WATER	\$ 16,596.50	\$ 10,338.03
610 SEWER	\$ 11,899.73	\$ 15,819.00
***** REPORT TOTAL *****	\$ 1,280,149.94	\$ 780,832.97

- d. Approve Resolution #2013-47, "A resolution accepting and approving written requests from Crestview Estates NO 1 LLC and Grinnell St Bank for TIF Certification and annual appropriation."
- e. Appointment of Derrick Bolles as a Police Reserve.

Lacy moved supported by Wiederholt to adopt and approve Resolution #2013-48, "A Resolution Adopting the Revised Consent Agenda" less item e. Appointment of Derrick Bolles as a Police Reserve. Passed unanimously.

Mayor Adams asked Public Safety Director Daggett to present the appointment of Derrick Bolles. Daggett explained that Bolles would be the 5th reserve out of a possible 10 reserve units authorized by policy then asked Bolles to introduce himself to the City Council. Moved by Lacy supported by Coyle to approve Bolles' appointment. Passed unanimously.

- 6) Mayor Adams asked Public Safety Director Daggett to present the proposed resolution appointing Jonathan Bruen as Fire Chief for a two year term effective January 1, 2014. Daggett explained the process that was used to make the selection. Lacy moved supported by Wiederholt to approve Resolution #2013-49, A Resolution Appointing Jonathan Bruen as Fire Chief." Passed unanimously.
- 7) Mayor Adams asked Administrator Anderson for a presentation on the proposed resolution approving an amendment to the 28E agreement with Dallas County for the joint service of shared roadways. Anderson noted that recent annexations have created the necessity for the County and the City to revise the agreement. Anderson explained that in exchange for the County maintaining the City's portion of 365th the City would maintain the County's portion of Hazel south to F90. Moved by Lacy supported by Sacker to approve Resolution #2013-50, "A Resolution Amending the Joint Service Agreement with Dallas County." Passed unanimously.
- 8) Mayor Adams asked Administrator Anderson to present the proposed resolution waiving building permit fees and water and sewer connection fees. Anderson explained that in the summer of 2013 the City piloted a program waiving the fees for the first five permits for new residential construction. The pilot program cost the City \$9,750 and in return \$1,042,352 of valuation was added to the tax rolls. Anderson indicated that after the TIF agreement expires that additional valuation will return the City's investment to the General Fund in 2.3 years. Anderson went on to mention that the policy is designed to incent builders to speculate on the profitability of the housing market in Van Meter. Anderson presented a letter from a developer requesting the program be extended. Moved by Lacy supported by Coyle to approve Resolution #2013-51, "A Resolution approving a waiver of building permit fees, water connection fees, and sewer connection fees for new residential construction." Passed unanimously.
- 9) Mayor Adams asked City Engineer Veenstra to present an amendment to the agreement for professional services for the Richland Road Sanitary Sewer project. Veenstra explained that the original agreement contemplated the amendment and the amendment does not substantively change the agreement but rather updates the engineer's rate table. Move by Lacy supported by Coyle to approve the amendment. Passed unanimously.
- 10) Mayor Adams asked Anderson to discuss with the Council a process for his performance assessment and evaluation. Anderson explained that November 1 would mark his three year anniversary with the City and

that it would be appropriate to have a discussion about how things are going. Anderson outlined a process and structure that was developed by the International City Managers Association and the Council agreed to use the tool to frame the discussion. Anderson then indicated that in November there would be an agenda item for the City Council to go into closed session and discuss the results. Members of City Council indicated that they would also like a proposed employment agreement with Anderson on the agenda in November.

11) Department/Committee Reports

Anderson noted that the Council would hold a special meeting on Monday October 21, 2013 at 6:30PM to address how the City will internally handle the additional work load of taking over the rec complex.

Richard Booge reported to the City Council that the Rec Complex had been damaged by a storm this summer and that repairs are being made.

12) Having no other business Mayor Adams asked for a motion to adjourn. Moved by Lacy supported by Sacker. Passed unanimously.

_____ Allan B. Adams, Mayor

ATTEST

_____ Liz Thompson, City Clerk